

Meeting Minutes, 9/17/2009

Contributed by Corey Tisdale

Topics Covered:

- Cell phones
- Financial update
- Progress report – Sgt. Stevens
- Monthly reporting – Expectations & Options
- Hot Spots & Targets
- Car Update
- Bylaws
- Process of Corey’s Replacement
- Newsletter & Magnets These minutes are approved.

Attendance: Colleen Boyle-Gannon

Angela Henderson

Susan Guidry

Corey Tisdale Romney Richard Also in attendance: Ben Misko, Sharon Olson, Becker Rutledge

Motion by Ms. Henderson to approve meeting minutes from August 20, 2009. Seconded by Ms. Guidry. Unanimous approval.

Cell phones

- Mid-City phones are functioning.
- 3 numbers are Sgt. Stevens 252-1569, Patrol 1 252-1570, Patrol 2 252-1571

Financial update

- We have not received any mail at this point from Liberty Bank, it’s possible they send quarterly statements.
- Wrote check for insurance for \$18,079, which was approved at the prior meeting.
- \$16,000 to deposit in checks from City Hall, those will be deposited at Liberty Bank.
- Still some property owners were not billed, the Assessors office has recently caught this and are sending out bills to those property owners. ACTION for Ms. Guidry to call Liberty Bank about statements and which address the bank is using.

Progress report – Sgt. Stevens

- The Security District will be far easier to staff as soon as the cars arrive. That being said, we still have shifts covered very well for Monday through Thursday, and strong coverage on Friday and Saturday. Sunday continues to be a tough shift to fill.
- Sgt. Stevens noted that he would like to get regular shifts set up so that each week is similar with the same officers on the same shifts.
- The Security District became operational on Aug 24th. In that first week the officers made 11 arrests and wrote 41 tickets (traffic citations) within the district.
- A key component of the security district is visibility. The goal will be to keep officers patrolling as much as possible.
- This month 18 arrests and 85 tickets written. 521 items created. “Items” are police actions taken (anytime an officer steps out of the car to investigate something, etc).
- 12-hour shifts continue for NOPD, which also creates a shortage of available officers for overtime shifts. The 12-hour shifts have been extended through October.

Monthly reporting – Expectations & Options

- Ronnie is currently keeping track of arrests, tickets, items, but also specifically he has to keep track of what types of crimes the arrests/tickets/etc were for. He is keeping a spreadsheet that shows a breakdown of the various persons and property crimes, each type, and the number of arrests/reports of each.

Hot Spots & Targets

- 3500 block of Palmyra, Banks and Cleveland
- Protech – 415 N. St. Patrick St. is currently being handled by the 3rd district QOL.
- 3400 block of Banks
- 400/500 Block S. Genois - large, rowdy group of kids that seem to come from the 400 and 500 blocks of S. Genois directly after school (3:45 to about 4:15 arrival) and they are totally out of control.
- Car wash at Jefferson Davis and Conti – Drug deal hot spot.
- Cars broken into on Murat.
- For Quality of Life issues it is OK for folks to call Ronnie, however, the MCSD Patrols may not have the expertise to handle most QOL issues. This requires training and knowledge of which city department to call for each issue.
- Ronnie checks the MCSD website daily – QOL issues can be sent through the site and from commissioners.

Car Update

- Joe Laura submitted a suggestion that we use magnets on NOPD cars to designate them as MCSD cars when they are operating as MCSD patrols. Unfortunately can't put any magnets on patrol cars w/o pre-approval from the whole NOPD chain of command.
- No update at this time on time frame for arrival of cars. Ronnie spoke with Sgt. Davis on Monday about the cars, Davis will call the factory again. The good news is that the factory has begun to send cars out again.

Bylaws

- Legislation states that bylaws must outline the following
- Duties of the officers
- Meetings & the regularity of meetings
- Other items that the board thought should be covered by the bylaws:
- Process by which new appointees are sought, on-boarded
- Resignation process
- Need to add that check writing was previously approved by a board vote, always requiring 2 signatures.
- Ms. Gannon and Ms. Guidry have formed a bylaws committee and will continue work on creating a set of bylaws to guide MCSD board operations.

Process of Corey's Replacement

- Suggestions for recruitment: Ben Misko, Joe Laura
- Legislation says that officer roles are to be re-selected every year. Need to look at changing of offices, when, how selected. ACTION item for Susan to look into commissioners changing offices (responsibilities/roles).

MCSD Address

- Ms. Guidry reported that the insurance company has changed our address to Ms. Rutledge's address.
- MOTION by Ms. Richard to open a PO Box at the Mid-City post office, seconded by Ms. Guidry. Unanimous approval.
- MOTION by Susan that we pre-approve the expenditure on the PO Box up to \$150 per year. Seconded by Ms. Richard. Unanimous approval.

Newsletter & Magnets

- Now that we have the phone numbers to provide to residents, we should send the Newsletter out.
- Both patrol car numbers should be put on the magnet in case the first patrol is busy with another call and cannot answer the first call.
- Magnet design will be created as follows: Emergencies 911, non-emergencies 821-2222, MCSD Patrol 1 # and Patrol 2 #
- Use voicemail to indicate that if the patrol does not answer, call the other of the two patrols.
- Board decided to publish Sgt. Steven's email and station phone number. ACTION: for Ms. Henderson to contact the Assessors office, to get addresses for mailout. MOTION by Ms. Henderson to authorize expenditures of magnets of no more than \$2000. Seconded by Ms. Guidry. Unanimous approval. MOTION by Ms. Henderson to approve necessary costs to get newsletter mailed. Seconded by Ms. Guidry. Unanimous approval.
- MOTION to adjourn by Ms. Richard at 8:04 p.m. Seconded by Ms. Guidry. Unanimous approval.